

# Administrator's Checklist Record of Teacher Evaluation and Professional Growth Comprehensive Assessment

School Year: \_\_\_\_\_

Teacher: \_\_\_\_\_ Classification: \_\_\_\_\_

1. Observation #1 Date: \_\_\_\_\_

Planning Information Record (Teacher)

Observation Notes (Evaluator)

Reflecting Information Record (Teacher)

Appraisal Record (Evaluator)

2. Observation #2 Date: \_\_\_\_\_

Planning Information Record (Teacher)

Observation Notes (Evaluator)

Reflecting Information Record (Teacher)

Appraisal Record (Evaluator)

3. Educator Information Record (Teacher)

4. Observation #3 (1<sup>st</sup> and 2<sup>nd</sup> year teachers only) Date: \_\_\_\_\_

Planning Information Record (Teacher)

Observation Notes (Evaluator)

Reflecting Information Record (Teacher)

Appraisal Record (Evaluator)

5. Summative Report (Evaluator)

6. Future Growth Plan (Teacher)